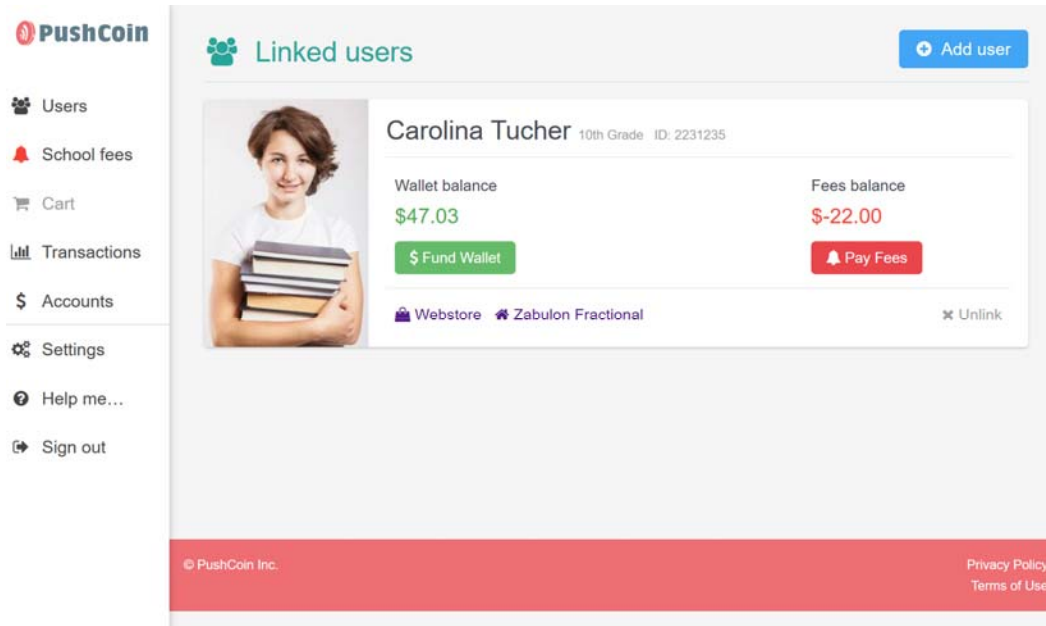


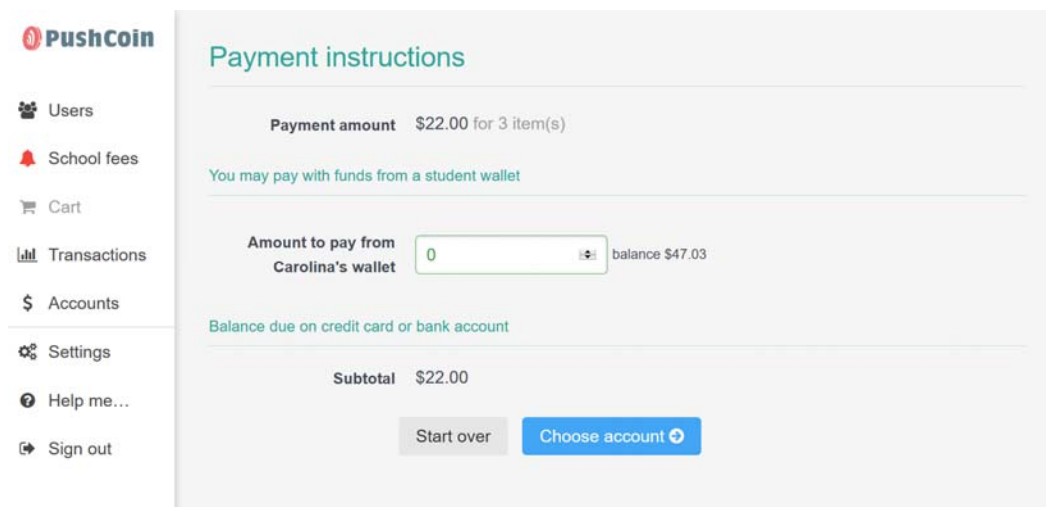
## Paying Fees in PushCoin

Go to [www.pushcoin.com](http://www.pushcoin.com) and log in (If you do not already have a PushCoin account you will need to set one up). Click on the red “Pay Fees” button under the student for which you wish to pay fees. If you have a green or blue positive number your student’s account has a credit balance.



The screenshot shows the PushCoin interface. On the left is a navigation menu with items: Users, School fees, Cart, Transactions, Accounts, Settings, Help me..., and Sign out. The main content area is titled "Linked users" and features a profile for "Carolina Tucher" (10th Grade, ID: 2231235). Her profile includes a photo of her holding books. Below the photo, it displays "Wallet balance \$47.03" with a green "Fund Wallet" button, and "Fees balance \$-22.00" with a red "Pay Fees" button. At the bottom of the profile are links for "Webstore", "Zabulon Fractional", and "Unlink". A red footer bar contains "© PushCoin Inc." and "Privacy Policy Terms of Use".

If you are using a bank account to pay you will then just hit the submit button and your purchase will be complete. If you are using a credit or debit card you will need to enter the CVV number on the back of the card, then you can hit submit to complete your purchase. **If you have funds in your student(s) wallet, you can use those funds to pay for school fees, too.**



The screenshot shows the "Payment instructions" page. It displays a "Payment amount" of "\$22.00 for 3 item(s)". Below this, it states "You may pay with funds from a student wallet". There is a section for "Amount to pay from Carolina's wallet" with a dropdown menu set to "0" and a "balance \$47.03" label. Another section is titled "Balance due on credit card or bank account". At the bottom, it shows a "Subtotal" of "\$22.00" and two buttons: "Start over" and "Choose account".

Note: If you use a credit or debit card to fund your purchase you will be charged a 2.9% plus 25 cents transaction fee. You can always fund your purchase using Bank Account (eCheck) at no additional cost.

If you have any questions you can contact your school directly or the Business Office at [pushcoin-help@ipeds.org](mailto:pushcoin-help@ipeds.org).