

# Online Verification Directions

## Permissions and Additional Information Tab

1. Verify the information in the “Permissions and Additional Information” section.
2. Please verify the ConnectEd information on file.
  - a. A “Primary ConnectEd” phone number is required.
    - i. Please enter ten numbers without dashes or parenthesis.
  - b. Make any corrections or additions here.
3. Review that the permissions for each child are correct. **Please note** – *If you wish to remove permission, click and remove the check mark. To add permission, click and add a check mark.*

District 204 uses the Connect ED automated notification system for school-to-parent communication. This allows the district to send phone messages in an emergency and also provides a way to keep parents informed by sending non-emergency email and phone messages to families. Help ensure that we can reach you by providing your most current contact information below. Please note, the system cannot dial an extension, so make sure the numbers you provide are direct numbers with no extensions.

ConnectEd Phone 1 (Numbers Only) \*

ConnectEd Phone 2 (Optional - Numbers Only)

Emergency ConnectEd Phone 1 (Optional - Numbers Only)

Emergency ConnectEd Phone 2 (Optional - Numbers Only)

Emergency ConnectEd Phone 3 (Optional - Numbers Only)

Emergency ConnectEd Phone 4 (Optional - Numbers Only)

ConnectEd Email 1 (Recommended)

ConnectEd Email 2 (Optional)

ConnectEd Email 3 (Optional)

Primary ConnectEd Text (Optional - Numbers Only)

Secondary ConnectEd Text (Optional - Numbers Only)

**Permissions**

From time to time, your student's face and/or name may appear in various in-district and out-of-district electronic or print communications such as newsletters, school newspapers, yearbooks, websites and social media (including school or teacher Twitter accounts and district videos on YouTube). This also applies to PTA and Indian Prairie Educational Foundation electronic or print communications. While the district limits access to buildings by outside media, it has no control over the news media or other entities that may publish a picture of a named or unnamed student.

Include student's face/name on District and/or school communications?  Yes

Include student's face/name on District and/or school electronic communications?  Yes

Student's work may appear on the District and/or school web pages?  Yes

Use the child's name in the PTA directory?  Yes

Use address in the PTA directory?  Yes

Use guardian name in the PTA directory?  Yes

Use the phone number in the PTA directory?  Yes

Use email in the PTA directory?  Yes

Student's directory information may be released to military recruiters.  No

Guardian is a member of the Armed Forces of the United States or is full-time in the National Guard? \*  N

Guardian is either deployed or expects to be deployed to active duty during the school year?  Yes

**Indian Prairie Educational Foundation**

The Indian Prairie Educational Foundation (IPEF) helps support district-wide programs including teacher grants, Young Hearts for Life and the Annual Fine Arts Festival. Checking the box acknowledges you wish to make a donation. The donation amount indicated is tax-deductible and will be available for payment in Pushcoin.

Check the box to donate to IPEF. The donation will be charged to Pushcoin.  Yes

Enter the desired donation amount for IPEF. Recommended amount is \$30. If the amount is left blank, \$30 will be charged to Pushcoin for IPEF. Please whole numbers, no dollar sign or decimal point

For more information on Network or BYOT policies/guidelines please visit <http://goo.gl/BhDZq5>.