Online Verification Directions

Saving, Submitting & Confirmation

1. **Step 1** - Click the “I Agree” check box. This is your electronic signature that certifies, to the best of your knowledge, you have completed the enrollment form completely and accurately.

2. **Step 2** – Click the “Submit” button. This completes the Online Verification process. You will receive an email when your student’s school receives the form and when they accept the form.
   a. If any information has not been entered correctly, you should receive a warning. Please correct and click the “Submit” button again.

3. By clicking the “Print” button you may print a copy of the Online Verification form for your records.

*PLEASE NOTE* - Until you complete the paper portion of registration and pay your registration fee(s) your student is not registered for the next school year.

** If you have any questions please contact the main office of your school during regular business hours or eSchoolPlus-help@ipsd.org.