Online Verification Directions

Saving, Submitting & Confirmation



- 1. **Step 1** Click the "I Agree" check box. This is your electronic signature that certifies, to the best of your knowledge, you have completed the enrollment form completely and accurately.
- 2. **Step 2** Click the "Submit" button. This completes the Online Verification process. You will receive an email when your student's school receives the form and when they accept the form.
 - a. If any information has not been entered correctly, you should receive a warning. Please correct and click the "Submit" button again.
- 3. By clicking the "Print" button you may print a copy of the Online Verification form for your records.



^{*} PLEASE NOTE - Until you complete the paper portion of registration and pay your registration fee(s) your student is not registered for the next school year.

^{**} If you have any questions please contact the main office of your school during regular business hours or eSchoolPlus-help@ipsd.org.