



## Volunteer Application 2018 – 2019

We are delighted to process your application to volunteer with **Indian Prairie School District 204!** Completion of this form is **required annually**. *Thank you* for offering your time, talents and skills to enhance the education of our students!

### Security / Background

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Have you ever been convicted of a felony related to violence?

Yes  No

Have you ever been convicted of a felony related to weapons charges?

Yes  No

Have you ever been convicted of a felony related to crimes against/involving children?

Yes  No

If you selected 'YES' to any of the above questions, please provide an explanation of the charges below, including disposition. In addition, this volunteer application will need to be reviewed and approved by the Indian Prairie School District's Human Resources Administration.

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### IMPORTANT VOLUNTEER POLICIES AND GUIDELINES

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1. All volunteers **must** sign in and submit state identification for screening at the school office **before** proceeding to their volunteer assignment.
2. Volunteers **may not** dispense any medications (prescription or over-the-counter) to students.
3. Volunteers **may not** have any physical contact with students. Volunteers **may not** be alone with a student or outside of the direct supervision of district staff or district approved sponsors. Volunteers **may not** exchange any personal contact information between volunteer and student including but not limited to, email addresses, social media contacts or phone numbers.
4. Volunteers **may not** communicate outside of the school or activity for any reason without the consent of the student's parent/guardian.
5. Volunteers, unless specifically permitted by State law, **may not** possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device on school grounds or school sponsored activity.

I have read and understand the above guidelines.

Volunteer's Name: \_\_\_\_\_ School: \_\_\_\_\_

Volunteer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Activity Name: \_\_\_\_\_ Sponsor's Name: \_\_\_\_\_