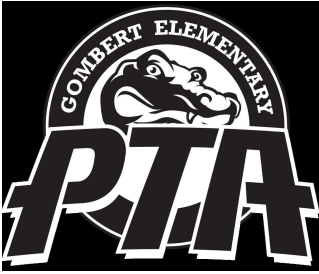


2020-2021

GOMBERT PTA OFFICER NOMINATIONS



The Gombert PTA Nominating Committee is seeking candidates to serve as Gombert PTA Officers for the 2020-2021 school year. **This form may be used to indicate an interest you have in a particular office or to recommend another individual.** Please give careful consideration to the position(s) for which you or others may be interested. A candidate (Gombert parent, staff or community member) must be a member of the Gombert PTA. However, they do not need PTA experience.

Recommendations will be accepted through March 13, 2020

President – Plans and presides over meetings of the elected Executive Committee and General PTA membership, supports and promotes the PTA, works and communicates well with others and serves as a liaison between PTA and school administrators and staff. 15-20 hours/month

Recommendation for President:

Name: _____ Phone: _____

Reason(s) you recommend this person:

1st Vice President – Oversees PTA Operations and fundraising committees such as Fall Fundraiser, Box Tops, Restaurant Nights and School Supply Kits. Solicits chair people for these committees as needed. Serves as a member of the PTA Elected Board and attends monthly meetings. 10-12 hours/month

Recommendation for 1st Vice President:

Name: _____ Phone: _____

Reason(s) you recommend this person:

2nd Vice President – Oversees PTA Membership and Family Fun committees (Student Directory, Monster Bash, Mother/Son, Father/Daughter events and Bingo). Solicits chair people for these committees as needed. Serves as a member of the PTA Elected Board and attends monthly meetings. 10-12 hours/month.

Recommendation for 2nd Vice President:

Name: _____ Phone: _____

Reason(s) you recommend this person:

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3rd Vice President – Oversees PTA Parent/Teacher Services and Education Enrichment committees such as Multicultural Night, Classroom Parties and Teacher Appreciation. Solicits chair people for these committees as needed. Serves as a member of the PTA Elected Board and attends monthly meetings. 10-12 hours/month.

Recommendation for 3rd Vice President:

Name: _____ Phone: _____

Reason(s) you recommend this person:

Treasurer – Acts as a custodian of the funds for the PTA. Collects money from fundraisers and PTA events, makes deposits, pays bills, keeps records and presents financial reports at meetings. Presides over budget planning meeting, files annual report, prepares necessary tax forms. Serves as a member of the PTA Elected Board. Must be good with budgets and money handling. Attends monthly meetings. 10-15 hours/month.

Recommendation for Treasurer:

Name: _____ Phone: _____

Reason(s) you recommend this person:

Secretary - Takes minutes at all PTA meetings, takes attendance and types/distributes minutes. Reads all correspondence at PTA meetings and sends out necessary cards/donations according to the by-laws & standing rules. Serves as a member of the PTA Elected Board. Attends monthly meetings. 8-10 hours/month.

Recommendation for Secretary:

Name: _____ Phone: _____

Reason(s) you recommend this person:

Thank you for taking the time to give careful consideration to your recommendations to the 2020-2021 PTA elected officers. Candidates nominated by others will be asked for their consent.

IMPORTANT DATES:

3/19 - Announcement of Slate

4/16 - PTA Officer Elections