

Open Committee/Co-Chair Positions:

Back to School Welcome Coffee - 1 position

If in person buy coffee/pastries (to be reimbursed) for first PTA meeting

Buddy to Buddy - 1 co-chair position

Back to School Lunch - 1 position

Plan a back to school lunch for the teachers on work days right before school starts - creates a sign up genius to get donations, set up lunch in teacher lounge if allowed

Membership/Directory - 1 position

One time a year - in late fall - upload all student/family information into our online directory

Skate Nights - 1 position

Coordinate planning 3 skate nights a year with Aurora Skate Center

ButterBraid - 1 position

Coordinate butter braid orders and pick up in late fall. Pick up samples for tasting to encourage orders for early fall event

Conference Lunches - 1 position

Plan a lunch day and snack day for teachers during conferences - creates a sign up genius to get donations for snacks, order a lunch, and set up in teacher lounge if allowed

Restaurant Night - 1 position

Contact restaurants we have previously used to see if would be interested in doing another fundraiser

Field Day - 1 position

Work with Mr Cooper to plan a field day for the students at the end of the year

Jump Rope for Heart - 1 co-chair position

Work with Jen Amato and Mr Cooper in planning Jump Rope for your Heart event in February. Transition to take over fully next year

5th Grade Farewell - 2 positions

5th grade parents to plan an end of the year celebration for graduating 5th graders

School Supply Kits - 1 position

Technically this position would not start till end of year - gets list from teachers for supplies, orders kits, sorts them - could work with Steph Melone this year to understand position

Boys Choice - 1 position

Plans activity for Boys Choice event in February - typically at venue - send invitations - manage RSVP list

Girls On The Run - 2 co-chair positions (Spring Time Position)

Meet with team twice a week after school for 8 weeks to help empower girls through fitness and wellness classes - run 5K with girls at end

Cultural Night - 1 co-chair position (Spring Time Position)

Helps to organize a cultural fair for students and parents. Solicits parents to sign up to represent a country for families to visit at fair, Solicits area organizations to come show/perform different forms of cultural arts (dancing/fashion/singing)

STEAM Night / Science Fair - 1 co-chair position (Typically occurs in March)

Plan joint STEAM Night/Science Fair event. Solicit businesses/groups to come for a STEAM Night - create science fair project sign up for students and collect and track sign ups - ensure projects are on right track

Watch D.O.G.S. - 1 position? (depends on school policies next year)

Coordinates Dad's coming to school to spend a day with their kids. In past years we had 3 dads per day and 2 days per month. This person sets up the sign up for dads - makes the schedules for the dads of where to go - and will do orientations in the morning when they arrive. (10 minutes at school before it starts - this is usually shared between the board and chair)

Falcon Fundraiser - 1 co-chair position (depends on school policies next year - busy in Summer/September)

Plans beginning of year school fundraiser. Solicits businesses for donations/prizes, organizes field day event for students end of September to celebrate end