

July 2017

Dear Crone Community,

I hope you are all enjoying your summer. As usual, June has gone too quickly and we will soon see Back-to-School Signs appearing in all the office supply and clothing stores. The Crone Administrative Team and Staff are excitedly preparing for the start of the 2017-2018 school year and are looking forward to welcoming students back in August. Finalized schedules will be published on August 21 (6th grade) and 22 (7th and 8th).

To assist in making final preparations, please carefully review the following information and additional materials in this packet.

- **Address and Phone Number - Crone's address is 4020 111th Street, Naperville, IL, 60564. Crone's main phone number is (630) 428-5600.**
- **PTSA - Enclosed you will find information regarding membership. PTSA is an excellent way to stay connected with your child's education. Historically, Crone has benefited from a high level of parent support through participation in PTSA endeavors. We encourage you to become involved with this important organization. Additional PTSA information and sign up for volunteer opportunities will be sent soon.**
- **Bell Schedules – As a reminder, once again this year, students will have a late start each Wednesday. Attached, you will find a copy of the regular bell schedule and the Wednesday late arrival bell schedule. As a note, you will see that the 8th grade has two lunch periods. 8th graders will be assigned their lunch period by team due to class size, room utilization, and master scheduling.**
- **New to District Student Orientation - An orientation will occur on Monday, August 14 from 9:00AM to 10:00AM for students and parents new to District 204.**

- **6th Grade Orientation - An orientation for all incoming 6th grade students and parents will occur on Monday, August 21. Students with last names beginning with A-K will meet from 5:00 PM to 6:00 PM and those whose last names begin with L-Z will meet from 6:15 PM to 7:15 PM.**
- **Supply Kits – 7th and 8th Grade students can pick up their supply kits on Tuesday, August 22 between 10:00AM-2:00PM at Crone. 6th Grade students can pick up their supply kits on Monday, August 21 between 5:00PM-7:15PM. Remember, these kits were pre-ordered and paid for last spring through the PTSA. The kits will be located in Crone’s small gym.**
- **P.E. & Band Locks - P.E. shirts and locks, as well as band locks will be sold at the 6th grade orientation, August 21, for a cost of \$5.00. P.E. & Band teachers will also have locks available for sale during the first few days of school. All 6th graders are required to purchase a PE shirt.**
- **Curriculum Nights - Curriculum nights will occur as follows:**

Wednesday, August 30	6:00PM-7:00PM	6 th Grade – Core Curriculum Night (Core Teams/Subjects)
Wednesday, August 30	7:00PM-8:00PM	Encore Curriculum Night
Wednesday, September 6	6:00PM-7:00PM	7th Grade - Core Curriculum Night (Core Teams/Subjects)
Wednesday, September 6	7:15PM-8:15PM	8th Grade - Core Curriculum Night (Core Teams/Subjects)

Please plan on carpooling to curriculum nights. Parking is always limited.

Encore Curriculum Night will occur on Wednesday, August 30, from 7:00-8:00 PM. This event will cover the following subject areas: Art, Computers, Family and Consumer Science, Foreign Language, Health, Technology and Engineering, Project Lead the Way, Music, and Physical Education. Parents of students from grades 6, 7, and 8 are invited to attend. More information will be distributed at the

beginning of the school year. The Encore Curriculum Night is run in an open house format. Students will give their parents a template with their encore classes listed so parents will know which teachers to visit.

- **Magazine and Cookie Dough Sale - The kickoff for Crone's annual magazine sale will occur on the September 12. Cookie dough will again be included in the fundraiser.**
- **Bus Route Information – Please refer to the enclosed Transportation News flyer.**
- **Listserv – All Crone parents will automatically receive listserv email messages as part of our Connect-Ed notification system.**
- **7th-8th Grade Athletic Participation - Grade 7 & 8 students who plan to try out for an interscholastic sport in the fall must have a current physical on file with the nurse. Physicals are good for 395 days only. Students without current physicals will not be allowed to try out or participate. Please plan ahead as fall sports begin right at the start of the school year. If you have any questions, please contact Sue Jeffries, the school nurse.**
- **Schedule/Locker Assignment Distribution - Grade 6 students will receive their schedules and locker assignments at the orientation on Monday, August 21. 6th Grade students not able to attend will receive this information on the first day of school. All 7th and 8th Grade students can pick up their schedules and locker assignments on Tuesday, August 22 between 10:00 AM-2:00 PM.**
- **First Day of School - Students are highly encouraged to ride the bus on the first day of school. Buses will unload at the back of the building. As students arrive, staff members will be available to direct students to designated locations. Even though your student received a copy of his/her schedule on the early pick up date, he/she will need to pick up another schedule on the first day!**

- **Grade 6 students will report to the gym where they will be introduced to their period 1 teachers.**
- **Grade 7 students will report to the cafeteria to pick up schedules and locker assignments.**
- **Grade 8 students will report to the LMC to pick up schedules and locker assignments.**

Please note: Students in band and orchestra will not need to bring instruments on the first day of school. Music department staff members will give further directions at a later date.

- **Drop Off Procedures –Please follow the signs and follow the rules established to keep our students safe. ALL students must be dropped off at the curb. Please plan accordingly as the drop will move slower the first few days until everyone gets the hang of it. Please practice patience, kindness and be good role models for our students.**

I hope this information has been helpful as we prepare for the start of the school year. Feel free to contact a member of the office staff or administration if you need any additional information at this time.

Sincerely,

Melissa J. Couch

Principal

Clifford Crone Middle School

Dear Crone Families:

PTSA would like to welcome you to a new school year at Crone too! The Crone PTSA is a partnership among parents, teachers and students. There are many exciting events for the coming year and I encourage you to get involved. Please join us at our regular monthly meetings.

PTSA Membership: By joining the PTSA, you are part of an organization that works for the well-being of your children, you have a voice in PTSA functions and

you receive a copy of the Crone Directory. Simply complete the membership form and return it to the Crone office along with your check payable to Crone PTSA.

Voluntary Donations: The Crone PTSA is fully funded through voluntary donations. The suggested \$25 contribution for each Crone student is tax deductible and provides for the following programs:

- Crone Directory
- End of year celebrations for each grade and the 8th Grade Dance
- Dance refreshments
- Music and Athletic Emblems
- Red Ribbon Week/Health and Safety Activities
- Purchase of books for the LMC
- Reflections Program
- Educational Enrichment and Parent Education

Volunteers: Many volunteers are needed to successfully manage all of our PTSA Committees. Please consider volunteering either at school or from home by completing the Volunteer Form and returning it to the Crone Office.

Dates to Remember:

August 21 5:00PM-6:00PM-6th Grade Orientation last name (A-K)
6:15PM-7:15PM-6th Grade Orientation last name (L-Z)
Supply Kit Pick Up for 6th graders

August 22 10:00PM-2:00PM - 7th and 8th Grade schedule
Supply Kit Pick Up for 7th and 8th graders

August 24 First Day of School

August 30 6:00-7:00PM - 6th Grade Curriculum Night
7:00PM-8:00PM - Encore Curriculum Night

September 6 6:00PM-7:00PM - 7th Grade Curriculum Night
7:15PM-8:15PM - 8th Grade Curriculum Night

September 5 10:00AM - First PTSA Meeting

Thank you in advance for your support during the 2017-2018 School Year. Together, we can make a difference in our children's education.

Sincerely,

Shelley Morgan
PTSA President

Late Start Information

Once again for the 2017-2018 school year, District 204 is adjusting the starting time for students on Wednesday mornings. This will provide an opportunity for school-wide professional development opportunities for our teachers. This set block of time for teachers to work collaboratively on improving student learning will occur each Wednesday before school. The start of the school day will be adjusted slightly as follows on Wednesday mornings to accommodate this program:

On Wednesdays, middle school students will attend school from 8:20 AM-3:00 PM. Morning bus schedules will be adjusted on Wednesdays by approximately 20 minutes. If you bring your child to school, please assist us in honoring this time for staff by adjusting your drop off by 15-20 minutes.

For your information, the regular and Wednesday bell schedules are attached. Please note students cannot access the building until the following times unless they are participating in a school-sponsored endeavor with supervision by a staff member.

Building access times for students: M,T,TH,F - 7:35 AM /Wed. - 7:55 AM

6th Grade Orientation Information

An orientation activity specifically for 6th grade students will occur on Monday, August 21. Students with last names beginning with **A-K** will be from 5:00 PM-6:00 PM and **L-Z** from 6:15 PM -7:15 PM. Parents are invited to attend this event as well. During this time, 6th grade students will be able to pick up their schedules and receive locker assignments. Supply kit pick up will be available this night for 6th Grade students who pre-ordered a supply kit through the PTSA.

7th and 8th Grade students will be able to pick up their schedules and locker assignments on Tuesday, August 22, from 10:00AM-2:00PM. Students may come anytime between these hours. Supply kit pick up will be available this night for 7th and 8th Grade students who pre-ordered a supply kit through the PTSA.

CARPOOLING IS ENCOURAGED AS PARKING WILL BE LIMITED.

Student Lunch Program

Our food service operation is located in the cafeteria. Students may purchase a variety of hot and cold entrée menu choices. Salads, fruit, snacks and beverage items round out the nutritious and popular menu. Again this year, Crone will have a debit card system by way of the student ID. This system will give students and parents the opportunity to pay for their meals in advance. Making a payment in the school lunch line or online using a credit or debit card can complete advanced payment. Payment options at www.mypaymentplus.com include: payment with Visa and MasterCard; a one-time bank withdrawal; or regularly scheduled monthly withdrawals. This is strictly an option, cash or check payment can still be made at school. Please refer to the enclosed Mealpay Plus flyer for more information.

The District participates in a federally funded program to supply free lunches and free milk to students of families whose gross income qualifies them for such assistance. Parents may apply at any time during the school year. The guideline letter and application is available on line or by request in the school office.

For more information on the school lunch program, please visit the District 204 Website at www.ipisd.org and go to the bottom of the page where you can click on the link called "School Lunch Program".

District 204 Internet Policy

For 2017-2018 School Year

Indian Prairie School District 204 uses an opt-out policy from Internet activities. Parents no longer sign permission forms. Parents who want to exclude their children from Internet access should have marked this box when they updated the demographic form in the Home Access System. If you have a question, please contact our main office.

Important Notice from the District Office

Public Acts 91-0099 and 91-0525 require Integrated Pest Management (IPM) for all Illinois public schools. IPM is a method for managing pest damage with the least possible hazard to people, property and the environment. This method for managing pests includes the careful use of pesticides; i.e. insecticides, herbicides, rodenticides and fungicides. IPM also requires that parents or guardians have prior notice of pesticide applications. In order to provide timely information to parents or guardians who would like to be notified about pesticide applications, every School District #204 building develops a yearly registry. Forms are available at each school office.

Crone Middle School Listserv

The Crone Listserv and the District-Wide News are excellent ways of communicating important information between the school, district and parents. We are asking our parents/guardians to assist us in getting as close to 100% participation as possible.

Signing up for District-Wide E-News is simple. Go to the 204 District website www.ipdsd.org. Once you are on that website select the "Subscribe to Email News" option. Simply follow the directions on this page.

All parents will automatically get the Crone Listserv as part of our Connect-Ed notification system.

Transportation News

Bus route information will be posted in the Home Access Center (HAC) on August 14, 2017. This will include bus stop locations as well as arrival times. Information regarding students walking to Crone will also be available on our school website. Any safety concerns regarding transportation should be directed to Erica Smolinski at Crone Middle School. You may choose to contact her via email at erica_smolinski@ipdsd.org or through her direct line at (630)428-6166.

All route change requests **must be submitted online** where they will be reviewed by our administration. Once school begins, route changes will not be made until after the third week of school unless a situation relates directly to student safety.

All middle school students will be required to present their ID upon boarding their designated buses. This will assist with student safety and ensure that our routes are managed in an efficient manner. All student IDs will be labeled with route numbers and will be required for purchasing lunches in the cafeteria and checking out materials from our LMC. Students that misplace their IDs will be required to purchase a new one from the Guidance Department.

Accessing Bus/Walk Routes

Go to <http://crone.ipdsd.org/> and click on **Transportation/Bus Routes** located at the bottom center of the homepage. Students who walk to school should click on

Naperville School Walk Routes to identify the safest path to Crone Middle School.

6th Grade Orientation Information

Date: August 21, 2017

Times: 5:00-6:00 Last Name **(A-K)**

6:15-7:15 Last Name **(L-Z)**

***Due to space limitations please follow the time slots above. This will provide the best atmosphere for the students to practice their lockers and be comfortable touring the building.**

How Does This Work:

As you enter the school, you will report to the cafeteria and pick up your student's schedule. Tables will be split up by last name, first initial.

Once you have your schedule, you may find your locker and put your things in your locker.

Once the locker is set up, feel free to walk the building and follow the schedule to see where you classes are.

This is designed to be an informal night, just for 6th graders. There is not set agenda. Spend your time walking the building and practicing your locker.

7th and 8th Grade Schedule and Locker Pick-Up Information

Date: August 22, 2017

Times: 10:00AM – 2:00PM

How Does This Work:

Once your child has his/her schedule, feel free to walk the building and find your child's classrooms.

Students may also move their things in to their lockers and practice the combo.

There is not set agenda for this day; however, we would like students to practice their lockers and finding their classrooms.

*****All 6th, 7th and 8th Grade students must pick up another copy of their schedule on the first day of school.**

Allergy Policy

It is Indian Prairie School District 204 and Crone Middle School's goal to ensure that every student in our school is safe. Because of this, Indian Prairie School District 204 has developed a policy with guidelines addressing nut allergies within the school environment, congruent with the District expectations and reflective of the increasing number of students with nut allergies at Crone Middle School. Because these students cannot be in contact with foods containing this allergen, the following precautions must be taken:

1. Food items are not freely allowed in the classrooms. If food is scheduled to be a part of the classroom, food items will follow allergy guidelines and will be approved by administration. Additionally, cleaning procedures will be used after food has been present.
2. Edible curricular items will be reviewed by Crone Staff to ensure that sensitivity is taken towards student allergies. Alternate options will be offered for those with allergies to common items.
3. A peanut-free lunch table may be provided to address an individual student's needs. The table would be cleaned with soap and water before and after the lunch period.
4. Staff members involved with the student with the peanut allergy are instructed by the nurse on the individual student's health plan, possible reactions and necessary steps, including the use of an Epi-Pen in the case of a severe reaction.
5. On field trips, a staff member trained on the steps involved in a student's health/emergency plan or the parent may be present.

Thank you for your consideration and help in this matter. Please call if you have any questions or concerns. Crone's main contact for allergy related issues is Mr. Joe Sweeney.