

Parent Date & Initial

Teacher Initial

YOUNG STUDENT ARRIVAL AND DISMISSAL INFORMATION

Return this entire form to your classroom teacher at Meet & Greet or on the first day of school.

Please provide us with details of your arrival and dismissal travel arrangements so that we may assist your child with dismissal. It is VITAL that you inform the classroom teacher, in writing, or by phone if a last minute change in your routine occurs, even if only for one day. Children often get confused, so we will not allow them to make a change in arrival/dismissal routines. Therefore, unless we hear from you directly, we will follow exactly what is on this sheet. This is for your child's safety. (A sheet is needed for each child attending Young School.)

It is important that you review this information with your child. During dismissal, we generally do not ask or direct a child to a particular bus or location unless they seem lost, or ask us for help. Every child should know their bus number & stop, daycare provider, neighbor's name who will be picking them up, etc. If you are carpooling, it is important that we know who has permission to take your child home in the event of an emergency or last minute change due to inclement weather. Thank you for your assistance in following our arrival and dismissal procedures for your child's safety.

Student Name: _____ Grade _____ Teacher _____

Parent/Guardian Name: _____

Phone number to reach parent(s) during dismissal: _____

ARRIVAL

- SCHOOL BUS # _____
- CAR DROP OFF LINE/PICK-UP LINE (students transported in car, van, suv, etc.)
- WALKING
- BY DAYCARE PROVIDER (Home or Private)

Phone# _____

DISMISSAL

- SCHOOL BUS # _____
- CAR DROP OFF LINE/PICK UP LINE (students transported in car, van, suv, etc.)
- WALKING--(Name of person student is walking with: _____ (If this applies)
- BY DAYCARE PROVIDER (Home or Private)

Phone# _____

CARPOOL: THE FOLLOWING PEOPLE HAVE PERMISSION TO PICK-UP MY CHILD FOR TRANSPORTATION PURPOSES:

Name _____ Phone _____

Name _____ Phone _____

Remember, unless we hear directly from a parent, we will follow exactly what is on this sheet. If there is a permanent change, a new green sheet may be obtained from the office.

Parent/Guardian Signature: _____ Date _____

