

Spring Brook Elementary School Minutes

Thursday, August 31, 2017

President Allison Fosdick called the meeting to order at 9:32am in the lunch room at Spring Brook Elementary on August 31, 2017.

In attendance: Allison Fosdick, Lynn McElhone, Amie Enright, Courtney Barenbrugge, Linda Hammond, Emily DeAno, Tiffany Malik, Luciana Rodriguez, Carole OHagan, Frances Hultsch, Amy Schiltz, Sarah Kuehl, Julie Yim, Sonia Burgess, Beth Farlana, Srismitha N, Laura Schutte, Amy Sullivan, Tania Sirgo Munoz, Kojal Aggarazal, Katie Finke, Jenilee Tomlinson, David Worst, Julie Vogel

Approval of May's minutes: PTA minutes from the May 25th meeting were approved as written.

Thank yous:

- Thank you to the audit committee especially Heidi Steger, who hosted the session at her home.
- Thank you to Amy Sullivan on the school supplies committee, as well as volunteers who passed them out to classrooms
- The Ice Cream Social was hugely successful and thank you to Carrie Wahl and all who helped as well as the staff that attended even though they're not required
- Thank you to Heidi Steger on the photography committee for this year's kindergarten pictures
- Thank you to Leigh Ann Haller and Kerri Bradley for a beautiful job on the teachers' luncheon. The teachers really appreciated it.

Principal's Report: presented by Mr. Worst

- The school year is off to a great start. Thank you to PTA, for the best turn out for Ice cream social with over 35 teachers/staff attending, which is not a contractual obligation.
- PBIS – we will sell HERO shirts this year for students to wear on field trips and spirit days. The proceeds will go to IPEF marathon, which we have 13 runners this year, including parents. IPEF provides grants, support for students and half of the money we raise goes straight to Spring Brook Elementary. HERO stands for Helpful, Effort, Respectful and Open-Mindedness. The staff chooses kids who represent these positive traits to be recognized at school assemblies.
- Picture Day is next Friday, September 8th.

- Aimsweb Plus Assessments will occur in September.
- Curriculum Night is on Wednesday, September 13.
- The school is required to do 3 fire drills, 1 tornado drill, 1 lockdown and 1 bus evacuation. The school had a fire drill yesterday and the students did a great job.
- Some reminders as we start the school year are:
 - Don't bring dogs to school as some kids are scared.
 - The school grounds are closed during the school day.
 - Please don't come play on playground for safety reasons.
 - Please do not double park when you pick up your child as it is a safety issue.
 - Please be nice to our crossing guards – they're helping our kids and keeping them safe.
 - Please don't park in front of driveways.
- Questions presented to Mr. Worst by the general membership:
 - Q: Why can't parents come in and eat with kids? A: Sheer numbers, bringing in outside food, parents want to buy for other kids.
 - Q: Why aren't kindergarten doors open? A: Many experiences last year where cars would stop there so they can let their student in and it held traffic up. It has gone much better this year with parents pulling up.
 - Q: How many students this year? A: 610
 - Q: What is the policy on bike riding? A: It is a privilege for 5th graders and they must walk their bike when get to school grounds. The school only have enough bike racks for locks. Kids can ride their bike if parents take the bike home.

President's Report: presented by Allison Fosdick

- The IPCC meeting is also being held today so there is not any info to share today. Allison will share today's IPCC meeting notes next month. Anyone can go to the IPCC meetings. Please email Allison if you would like details to attend a meeting.

Treasurer's Report: presented by Amie Enright

- Please see attached report.
- Presented a copy of audit report from last year and will file a copy with the district.
- The PTA will vote on a proposed budget at the September meeting since we can't vote until $\frac{3}{4}$ of the membership has ability to view it.
- Ice Cream Social expenses will be presented at September meeting.
- There has been a change to by-laws and it was shared at the May meeting. If the committee wants to go over their budget, they must have it approved in writing by the Board.
- Please review the by-laws and expense reports in your Committee Chair packets. Please provide detailed expense reports and use only pens. The Board cannot reimburse without receipts and forms. Reimbursements occur within 2-3 weeks.

- There is a committee chair list with contact info on the school's website. Please contact them if you are interested in helping with a certain event.
- The adult social is our biggest fundraiser, please consider attending.

Committee Reports:

- **Fundraising:** presented by Lindsey Zucker:
 - Charleston wrap will begin on 9-22. There is a two week time frame and orders will come in before Thanksgiving. They have very good quality products and it is a big fundraiser for our school. There are no goals for students and helping out at the fundraiser is straightforward.
- **Hospitality:** presented by Leigh Ann Haller
 - Kathy Vice is the sign specialist this year, please contact her for sign info.
 - Hospitality committee put on a teachers' luncheon at the beginning of the year. They chose not to do a first day of school breakfast as there were a lot of leftovers last year since the teachers were so busy.
 - This year the committee is doing a mix of asking for donations and pulling in outside resources. All PTA members should get an email to volunteer to help with hospitality.
- **Membership:** presented by Katie Finke
 - Volunteers are needed to help input memberships. Katie will set up a day at library for everyone to come help submit.
 - Thank you to those who have already submitted. You'll get access to the online directory after you submit your membership. A link to the directory will go out in the beginning of October. Please manually put in your address from a computer.
 - From the \$15 fee, we pay 4.25 to state. We strive for 100% membership which is \$6100 if everyone joins. The fee is tax-deductible.
- **Adult Social:** presented by Katie Finke
 - Planning is underway.

New Business:

- An email for room parents' sign up will come out on September 18th. The process to select a room parent is that first any volunteer who has never been a room parent is prioritized and then there is a blind draw.
- Question from the general membership: How much is in classroom/how much out of classroom? Answer given by Allison Fosdick: Room parents are able to be in classroom for room parties. Room parents solicit donations from classroom parents, bring in supplies and solicit other parents to help and organize class basket for spring fling.

- Allison reminded membership that volunteers cannot bring younger siblings to classroom parties. Also, room parents will ask for parents' emails and you cannot use those emails for any other reasons other than for classroom communication.

Announcements:

- Mr. Worst has made the decision to alternate years with Science Fair and Multi-cultural night. Both events require a lot of volunteers and last year we had a hard time getting enough volunteers. There will not be a science fair this year, but there will be a Multi-cultural night on Wednesday, April 25th.

Public comments:

- Questions from general membership:
 - Q: Is the entire school air conditioned? Allison responded: The goal is to have 70 percent of building air conditioned by the end of year. It costs a lot to retrofit buildings and the school is still owed 15 million from state. On hot days, the school cycles children through to the air-conditioned rooms. Please attend a school board meeting to learn more about air conditioning issue.
 - Q: Do we get money from Illinois and District? Allison responded: The district and state does support us. I encourage you to go to school board to full understand the complicated issue of the budget.
- Allison announced that last year we donated school supplies to schools within our district. This came from money parents chose to donate when they bought school supplies.

Adjournment: The meeting was adjourned at 10:19am by Allison Fosdick.

Respectfully Submitted,

Courtney Barenbrugge