

Spring Brook Elementary School Minutes

Thursday, September 28, 2017

President Allison Fosdick called the meeting to order at 9:33am in the lunch room at Spring Brook Elementary on September 28, 2017.

In attendance: Allison Fosdick, Lynn McElhone, Amie Enright, Courtney Barenbrugge, David Worst, Luciana Rodriguez, Katie Finke, Vikas Chandola, Tiffany Malik, Ashwini Shukla, Maria Gabriela Patino, Michelle Teicher, Emily DeAno, Kajal Aggarwal, Martha Frost, Linda Hammond, Laura Schutte, Sarah Anderson, Anu Ram, Lindsey Zucker

Approval of August's minutes: PTA minutes from the August 31st meeting were approved as written.

Thank yous:

- Thank you to Katie Finke & Shannon Rentmeester and the membership committee for processing all our membership applications.
- Thank you to Lindsey Zucker for getting Charleston Wrap underway.
- Thank you to Heather Busch and our Spring Brook community for the hurricane donations.

Principal's Report: presented by Mr. Worst

- We have completed AimsWeb Fall benchmarking. Information will be going home on Oct 13th with an explanatory letter.
- Thank you for curriculum night and thank you for help with the IPEF Marathon. We raised \$900 from the raffle to go towards the marathon.
- The school will have one more fire drill and then all drills will be completed.
- Conference sign-ups are coming out next week.
- K-2 reading night will be on Wed, Oct. 11th
- There are more air-conditioned rooms this year than last year and we plan to get air conditioning in 6 more rooms this year. The goal is to get air-conditioning in every room. There is a district plan online for the phases. We were able to hold music and art in an air-conditioned room this year and every student was in air conditioning for 2 ½ to 3 hours a day.
- Huskie HERO theme shirts order forms were sent home. The shirts are nice for, but not required for field trips and spirit days.
- Questions presented to Mr. Worst by the general membership:

- Q: Does the school give out progress reports? A: No
- Q: When do we have assemblies? A: We let the students know ahead of time.

President's Report: presented by Allison Fosdick

- Spirit wear is in process and will come out in mid-October.
- School Board meetings are open for anyone to attend to learn more about air conditioning, school budget, etc. Parents are welcome and encouraged to attend. You can email the school board ahead of time and ask to be added to agenda if you would like to bring up a concern.

Treasurer's Report: presented by Amie Enright

- Please see attached report.
- 2017-2018 Proposed budget was voted on and approved.
- Budget has \$11k carry over. The state requires we have \$8k, so we are in good shape.
- Ice Cream Social expenses were shared. It is not an income-producing event. It is a gift to the students.
- Questions presented to Amie by the general membership:
 - Q: Can the budget be accessed online? A: Yes, we can start uploading the budget to the PTA section of the website.
 - Q: Does \$20/student go towards school parties? A: No, school party supplies come from parent volunteers. The \$20/student goes toward field trips.

Committee Reports:

- **Fundraising:** presented by Lindsey Zucker
 - Be sure to fill out your student number on the form. Send out 10 emails to get a small prize. Lindsey will notify parents through Monday morning emails of the delivery date as soon as Charleston tells her. If you order online, there is no need to fill out the paperwork. Online orders cost \$4.50 to ship to school.
- **Adult Social:** presented by Katie Finke
 - The adult social is the largest fundraiser for the school. The date is Sat Feb 3rd. Please email Katie at kfinke19@gmail.com if you or anyone you know can donate items for the silent auction.
- **Membership:** presented by Katie Finke
 - We are still collecting memberships and strive for 100%. We're currently at 420 memberships. Contact Katie for another form or print one from Mr. Worst's email. Committee interest volunteer information will be coming out soon and the online directory will come out mid-October.

- **Reflections:** presented by Ashwini Shukla
 - This year's theme is "Within Reach". Mr. Worst sent an email with the entry form and there is more information on the school's website under the Reflections tab. Spring Brook can send up to 5 projects per category to the district level. The deadline to submit a project is Oct 20th. There are K-2 and 3-5th grade categories and participation certificates will be given to all participants. A sign-up form for volunteer judges will be sent out soon.
- **IPPC:** presented by Vikas Chandola
 - Please see attached report. We will upload IPPC minutes to the PTA section of the school website.
- **Family Fun:** presented by Julie Scarpaci (read by Courtney Barenbrugge)
 - Tile Night will be on Wed, November 15th. Flyers will go home in early November.
- **Health and Safety:** presented by Emily Langan (read by Courtney Barenbrugge)
 - Mark your calendars for 10/23-10/27 for Red Ribbon Week. The campaign slogan is "Your Future is Key, So Stay Drug Free". Planning is underway. Please email Emily at langanem@yahoo.com if you can help us sort and organize on Oct. 18th after drop-off.

New Business:

- Questions presented to the Board from general membership:
 - Q: The lunch staff's microphone has broken and they need a replacement. Can we use their budget to pay for that? A: Yes, please let Donna know.
 - Q: When will we know the room parent selections? A: An email is coming out this Monday

Announcements:

- The school's first dough raising will be at Home Run Inn on 10/24.

Public comments: there were no comments

Adjournment: The meeting was adjourned at 10:24am by Allison Fosdick.

Respectfully Submitted,

Courtney Barenbrugge