

Illinois Youth Survey Parent Notification Letter

Your child's school district is working with Center for Prevention Research and Development at the University of Illinois to conduct a survey of Illinois middle and high school students. The purpose of the Illinois Youth Survey is to better understand Illinois youth risk and protective behaviors as they related to student problems and academic success. The surveys will be administered in Illinois schools during the 2017-2018 academic school year.

If your child participates, he/she will be asked to complete a survey (with no names or identification numbers) that will be confidentially administered by a classroom teacher, counselor, or community member who has received training on survey administration. The survey is completely voluntary and privacy will be strictly protected. Students will be given either a paper and pencil survey in a regular classroom or an electronic survey via the Internet, and it will last about between 45-50 minutes. If there are any questions your child does not wish to answer, he/she is free to skip questions and they may stop taking survey at any time they choose. Students who do not wish to participate in the survey or stop participating or whose parents choose to deny permission for their participation will be provided with an appropriate alternative activity (e.g. reading in the school library or quiet reading) while the surveys are being administered. The staff handing out surveys will remind students of these rights before the survey begins. This questionnaire asks about: personal use of alcohol and other drugs, perception of risks, where accessed, consequences of use, approval or disapproval of use; students' feelings about their school experience; family and personal characteristics; family communication about substance use; feeling about self and moods; and other student health behaviors – food intake, exercise, height and weight.

While the survey asks personal questions about illegal behavior, several steps are taken to protect privacy of students participating in the survey. Students can skip any or all questions if they feel uncomfortable, survey administrators will make efforts to insure privacy during the survey completion process. Collecting information from Illinois students has many benefits to youth in your community and throughout the state. Results are summarized by grade level and reported back to your school to help determine what programs may be needed to keep students safe and healthy. When this research is discussed or published, no one will know that your son or daughter were in the study. However, laws and university rules might require us to disclose information about your child's anonymous responses. For example, if required by laws or University Policy, study information they supply may be seen or copied by the following people or groups: a) The university committee and office that reviews and approves research studies, the Institutional Review Board (IRB) and Office for Protection of Research Subjects; and b) University and state auditors, and Departments of the university responsible for oversight of research. If you wish to look over the survey questionnaire, it is available for review in your child's school office or online at <https://iys.cprd.illinois.edu/about/content>. Obtaining full participation is very important to the ability of your child's school and community to continue to improve the programs and strategies to prevent youth problem behaviors and enhance youth development.

If you **DO NOT** want your child to participate in the survey, please complete the attached form, sign it, and return it to the school within 2 weeks. Your decision to deny permission will not in any way influence your future relationship with your child's school, and you may also withdraw your child during the survey by notifying the school office.

If you have any questions about the survey, please contact the school office. If you have any questions regarding the project and wish to contact a staff person at the University of Illinois, please contact Nancy Flowers at (888) 333-5612 (Illinois toll free) or email her at nflowers@illinois.edu. If you feel you or your child have not been treated according to the descriptions in this form, or if you have any questions about your rights as a research subject, including questions, concerns, complaints, or to offer input, you may call the Office for the Protection of Research Subjects (OPRS) at 217-333-2670 or e-mail OPRS at irb@illinois.edu. Thank you for your prompt attention to this request.

ILLINOIS YOUTH SURVEY PARENT PERMISSION DENIAL FORM

If you are not willing to allow your child to complete the survey, please return this form with your signature to your child's homeroom teacher (if applicable).

_____ I do not want my child to participate in the Illinois Youth Survey.

Parent/Guardian Signature: _____

Student's Name: _____

Homeroom Teacher (if applicable): _____

**University of Illinois at Urbana-Champaign
Institutional Review Board**

Approved: 12-20-2017
Expires: 8-1-2018
IRB #: 11126