

July 19, 2018

Dear Crone Parents,

I hope your summer has been an especially enjoyable one! The Crone Staff is excitedly preparing for the start of the 2018-2019 school year and is looking forward to welcoming students back in August. In addition to scheduling and strategic planning; we have been working with the help of PTSA on a few cosmetic improvements that we hope the students will enjoy! We are also excited to welcome three staff members to the Crone Family. Please help us make them feel at home in our community.

Mrs. Caroline Collins – assistant principals' secretary
Mrs. Amy Coyle – special education teacher
Mrs. Susan Forcash - assistant principal

The information attached to my letter will assist you as you plan for your child to return to school in August and will help you navigate Crone Middle School throughout the school year. Please carefully review each section. Additionally, the bell schedule and supply list will be attached separately.

We are always very lucky to partner with our parent leaders on PTSA! PTSA is an excellent way to stay connected with your child's education. Historically, Crone has benefited from a high level of parent support through participation in PTSA endeavors. We encourage you to become involved with this important organization. If you are not currently a member, you can find membership information in the attached letter from PTSA.

Crone is hosting orientation for all **new-to-district families** on Monday, August 13 from 9:00AM to 10:00AM for students and parents **new** to District 204. 6th grade Locker Night is the following **Thursday**, August 16 from 5pm-7:15pm. 6th grade students will receive their class schedules and will have an opportunity to set up their lockers and walk through their schedule. Pre-ordered supply kits will be available for pick up in the small gym. PE locks and t-shirts and band locks will be also be available at a cost of \$5 each. All students need to wear PE shirts daily while in Physical Education.

- Students with last names beginning:
 - A-K will meet from 5:00 PM to 6:00 PM
 - L-Z will meet from 6:15 PM to 7:15 PM.

All 7th and 8th Grade students can pick up their schedules and locker assignments on **Friday**, August 17 between 10:00 AM-2:00 PM. Pre-ordered supply kits will be ready 7th and 8th grader during the same time slot.

We welcome students back for the first day of attendance on Tuesday, August 21. Students are highly encouraged to ride the bus on the first day of school. Buses will unload at the back of the building. As students arrive, staff members will be available to direct students to designated locations. Even though your student received a copy of his/her schedule on the pick-up date, he/she will need to pick up another schedule on the first day!

- Grade 6 students will report to the gym where they will be introduced to their period 1 teachers.
- Grade 7 students will report to the cafeteria to pick up schedules and locker assignments.
- Grade 8 students will report to the LMC to pick up schedules and locker assignments.

Please note: Students in band and orchestra will not need to bring instruments on the first day of school. Music department staff members will give further directions at a later date.

The main office at Crone is currently open Monday-Thursday from 8am to 4pm. Please feel free to stop in if you would like to drop off school physicals or register a child for school. Beginning Monday, August 6, we will return to regular hours, Monday-Friday from 7:15am to 3:45pm.

I hope this information has been helpful as we prepare for the start of the school year. Feel free to contact a member of the office staff or administration if you need any additional information.

Sincerely,
Melissa J. Couch
Principal, Clifford Crone Middle School
melissa_couch@ipsd.org