



2nd-5th Grade Students: Accessing Your Chromebook and Google Classroom

Complete the following items **BEFORE** the first day of school:

- If needed, create/reset your child's password following the steps below;
- Plug-in your child's Chromebook and let it charge for at least one hour;
- Your child should log in to their Chromebook;
- Check for, and if applicable, update your child's Chromebook (<http://bit.ly/ipsdupdatechromebook>); and
- Login to the District's Single Sign-On (SSO) service (<https://sso.ipsd.org>).
 - Click on StudentVUE and ask your child to log-in using their username (without @k12.ipsd.org) and password.
 - Click on Google Classroom in the SSO and access any classrooms that are available.

Creating a District Password or Resetting a Forgotten Password

Families new to the District must create a password before logging in to your child's Chromebook. 2nd - 5th-grade families need to reset their child's password by the third week of classes.

To create or reset your child's password, you must retrieve a password reset PIN code available in **ParentVUE**:

1. Parents/Guardians: Visit ParentVUE (<https://bit.ly/204ParentVUE>) and log in with your ParentVUE username and password. This is the same username and password used to complete online registration. You can access ParentVUE from your child's Chromebook by clicking the "Apps" icon in the lower-left corner of the login screen.
2. Click on the "Student Info" tab and write down the "Student Self-Service Password Reset PIN" and your child's Student ID number located under their picture in the upper left-hand corner:

The screenshot shows the ParentVUE interface. At the top, there is a navigation bar with "My Account", "Help", "Online Registration", and "Close". Below this is the "District Student" header for Waubonsie Valley High School. The main content area is titled "STUDENT INFO" and includes an "Edit Information" button. A red box highlights the "Student Self-Service Password Reset PIN" field, which contains the value "25539765". A red arrow points to this field. The page also shows a sidebar with navigation options like Home, Synergy Mail, Calendar, Attendance, Course History, School Information, Student Info, Quick Links, Digital Locker, and Documents. At the bottom, there is a link for "2020-2021 Online Registration Status".

3. Visit the District's Single Sign-On (SSO) site at <https://sso.ipsd.org> and click on the option for resetting or creating your child's password. You can access the SSO from your child's Chromebook by clicking the "Apps" icon in the lower-left corner of the login screen.

→ **ADDITIONAL INFORMATION ON THE OTHER SIDE OF THIS PAGE** →

4. After entering your child's ID number, email address, and PIN, you can create their new password. After creating the password, please wait 5 minutes for the new password to be ready for use.



Full directions for the password reset process can be found at <http://bit.ly/ipsdpasswordreset> or accessing the QR code to the right.

Using StudentVUE and ParentVUE

Instructions for using StudentVUE and ParentVUE, including reviewing your schedule, accessing Zoom links, your child's assignments, and more are available on the Support Center at <http://bit.ly/studentparentaccess>.

Support Resources

- ❖ For general and curriculum questions, contact your child's classroom teacher.
- ❖ For hardware and technical questions, please visit <https://support.ipsd.org> or email support@ipsd.org.