

# IPSD 1:1 Elementary Student/Parent Agreement

Indian Prairie School District #204 (IPSD #204) will provide students (Grades 2-5) a Chromebook for use both at school and at home to support learning. This is part of District 204's Digital Transformation Initiative. This document provides guidelines and expectations for students and families who are issued district Chromebooks.

All students must comply with existing board of education policies, including but not limited to 6:235 - Authorization for Electronic Networks Access, and 7:190 - Student Discipline. All of these policies can be found on the district website at <http://board.ipsd.org/Pages/Policies.aspx>. In addition, all applicable guidelines and handbook language apply, including Acceptable Use Guidelines for Electronic Networks, which is available at [http://www.ipsd.org/Uploads/news\\_51329\\_1.pdf](http://www.ipsd.org/Uploads/news_51329_1.pdf).

Our expectation and belief is that students will responsibly use district technology and that they understand the appropriate and acceptable use of both the technology and district networks. We also expect that students will keep their district-issued devices safe, secure and in good working order.

## **RESPONSIBILITIES:** The student will:

1. Adhere to these guidelines each time the device is used at home and school.
2. Charge their 1:1 device at home nightly and bring it to school each day with a full charge (classrooms do not have the capacity to charge devices during the day).
3. Use appropriate language in all communications avoiding profanity, obscenity and offensive or inflammatory speech. Cyber bullying, including personal attacks or threats toward anyone made while using either district owned or personally owned technology, is to be reported to responsible school personnel. Communication should be conducted in a responsible, ethical and polite manner.
4. Respect the Internet filtering and security measures included on all district devices and student accounts. All student 1:1 computing devices provided by the District are configured so that Internet content is filtered both when the student is at school and when on any other public or private network.
5. Use technology only for school-related purposes during the instructional day and at home while refraining from use related to personal, commercial, or political purposes.
6. Follow copyright laws and fair use guidelines. Students should only download music, video or other content which is related to classroom assignments and which students are authorized or legally permitted to use.
7. Understand that district technology, student files, and student activity may be viewed, monitored or archived by the district at any time. You must make your 1:1 device available for inspection if requested by any administrator or teacher.

## **RESTRICTIONS:** The student will not:

1. Mark, deface, or place stickers on the Chromebook, or related accessories.
2. Reveal or post identifying personal information, files or communications to unknown persons through email or the Internet.
3. Attempt to override, bypass or otherwise change the Internet filtering software, device settings, or network configurations.
4. Attempt access to networks and other technologies beyond their authorized access. This includes attempts to use another person's account and/or password or access secured wireless networks.
5. Share passwords or attempt to discover passwords. Sharing a password is not permitted and could make you subject to disciplinary action and liable for the actions of others if problems arise with unauthorized use.
6. Download and/or install any programs, files, or games from the Internet or other sources onto any district-owned technology. This includes the intentional introduction of computer viruses and other malicious software.

7. Tamper with computer hardware or software, attempt unauthorized entry into computers, and/or vandalize or destroy the computer or computer files. Intentional or negligent damage to computers or software may result in criminal charges.
8. Attempt to locate, view, share, or store any materials that are unacceptable in a school setting. This includes but is not limited to pornographic, obscene, graphically violent, or vulgar images, sounds, music, language, video or other materials. The criteria for acceptability is demonstrated in the types of material made available to students by administrators, teachers, and the school media center.

Despite these restrictions, students sometimes choose to tamper with the security and software settings on their devices. In addition to the workload placed on district staff to repair or restore these devices, this misbehavior directly impacts student learning, as students who tamper with their devices are often unable to do assigned classwork both in the classroom and at home.

In addition to the specific requirements and restrictions detailed above, it is expected that students and families will apply common sense to the care and maintenance of district-provided 1:1 technology. In order to keep Chromebooks secure and damage-free, please follow these additional guidelines:

- Do not loan your 1:1 device or charger and cords to anyone else.
- Avoid having the device in any extreme temperatures.
- Do not leave the 1:1 device in a vehicle or leave it unattended at any time.
- Do not eat or drink while using the 1:1 device or have food or drinks in close proximity.
- Keep your 1:1 device away from locations like table edges, floors, seats or pets.
- Do not stack objects on top of your 1:1 device, leave it outside, or use near water.

**Despite these safeguards, we understand there is always a risk that district-provided 1:1 technology may be damaged, lost or stolen. As with any district issued resource, students are financially responsible for loss/theft, or damage of the 1:1 device.**

IPSD #204 is not responsible for any loss resulting from use of district-issued technology and makes no guarantees that the technology or the district network systems that support student use will be available at all times. By signing this policy you agree to abide by the conditions listed above and assume responsibility for the care and proper use of IPSD #204 district- issued technology. You understand that should you fail to honor all the terms of this Policy, access to 1:1 technology, the Internet, and other electronic media may be denied in the future. Furthermore, students may be subject to disciplinary action outlined in the IPSD #204 Student Code of Conduct and Board Policy 6:235.

As the parent/guardian, my signature indicates I have read and understand this Policy, and give my permission for my child to have access to and use a district-issued Chromebook.

Parent/Guardian (please print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

As the student, my signature indicates I have read or had explained to me and understand this Policy, and accept responsibility for abiding by the terms and conditions outlined and using these resources for educational purposes.

Student (please print): \_\_\_\_\_

School: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Grade: \_\_\_\_\_ Date: \_\_\_\_\_