

FREQUENTLY ASKED QUESTIONS REGARDING THE 204 CANDIDATES SCREENING

1. Who should attend this Screening Fair? Internal candidates (current 204 teaching assistants, one-year contract staff, long-term & current substitutes, and 204 student teachers) who hold a valid **teaching/administrative certificate** or will hold one by the time the next school year starts.
2. Who should **not** attend this event? Candidates who hold substitute teaching certificates (type 39) or who are interested in clerical positions.
3. Is the fair only for District 204 positions? Yes, it is for Indian Prairie School District 204 only.
4. Will you be screening for all grade levels and subject areas? Yes.
5. Do I need a reservation? Yes. Please register through the staff development website. 204 student teachers need to register via email: carey_harry@ipsd.org. There is an 150 participant maximum.
6. May I be screened by more than one administrator? No.
7. If I attend the screening, am I guaranteed an interview at a later date? No.
8. Who will do the screening? Principals, Assistant Principals and other administrators.
9. Do I need to arrive right at 6:00 pm? No, but you need to abide by the times of your registration window.
10. Do I need to bring anything other than a resume? No, please do not bring anything else.
11. Is this an interview? No, it is a brief (5-7 minute) screening for you to learn more about the district and to be introduced to one of our administrators.
12. Do I still need to complete an online application? Yes, if you wish to be considered for a teaching position.
13. What should I wear? Business attire.
14. Where is the fair located? Crouse Education Center, 780 Shoreline Drive, Aurora, IL 60504.
15. Are there many positions available? Positions will be posted on the District website as they are available.