

DU PAGE COUNTY REGIONAL OFFICE OF EDUCATION

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ILLINOIS SUBSTITUTE LICENSE

ILLINOIS PROFESSIONAL EDUCATOR LICENSES

Conversion from certificates 6/30/13 (anticipated)

- A. Valid Type 39 Illinois Substitute Certificates will automatically become renewable Illinois Substitute Licenses with a five year validity period.
- B. All Type 39 substitute certificates that are valid on the date of conversion will become Substitute Licenses that expire on 6/30/2018. Holder will pay additional registration fee from the current expiration year to 2018. Registration will be done on what is now known as ECS, Education Certification System, which will become ELIS, Educator Licensure Information System. The exact web address for ELIS will be available upon conversion.
- C. **Anticipated additional registration fee calculation:** The difference between current expiration date and 2018, times \$10 per year:

| Type 39 Expires | | Payment on ELIS | Registration will lapse if not paid by: |
|-----------------|---------------|-----------------|---|
| 2013 | 2018-2013 = 5 | \$50 by 1/1/14 | January 1, 2014 |
| 2014 | 2018-2014 = 4 | \$40 by 6/30/14 | January 1, 2015 |
| 2015 | 2018-2015 = 3 | \$30 by 6/30/15 | January 1, 2016 |
| 2016 | 2018-2016 = 2 | \$20 by 6/30/16 | January 1, 2017 |

- D. **NEW WITH LICENSURE:** The anticipated cost to reinstate a lapsed substitute license is \$500.00 or 9 semester hours credit.
- E. **REGISTRATION FEE** is paid to the Regional Office of Education in the first County the license is registered in. A substitute license holder will no longer be required pay a registration fee in each County.
- F. **RENEWAL OF SUBSTITUTE LICENSE:** For the first **renewal** of a Substitute License, the holder of the license will have to take and pass the Test of Academic Proficiency #400, Reading, Writing, English, and Mathematics. For information on the test, log in to the Illinois Licensure Testing System at www.il.nesinc.com. The first year the test is needed for renewal will be 2018.
- G. **VALID PROFESSIONAL EDUCATOR LICENSE – TEACHER:** If an educator holds a valid teaching license registered with the County in which they teach, a substitute license is not needed to substitute teach in that county. A sub license will require one registration fee in the first county, and then will be registered for no additional fee in other counties.

Further information will be available from the DuPage County Regional Office of Education, 630-407-5800 or certification@dupage.k12.il.us, after June 30, 2013.