

## INDIAN PRAIRIE SCHOOL DISTRICT 204

Please be sure to have your speakers turned on.

TYPE www.gcntraining.com into your browser's address bar and Press Enter

**CLICKING** 

LOGIN TO VIEW TRAINING

will take you to the PRE-LOGIN CHECKLIST

(ROLLOVER why? next to the icon to learn what the icons mean).

If you have not created an account with GCN, select: I have NOT yet created an account Press Next >>

If you have already created an account with GCN, select: I already have an account Press Next >>



Enter your Organization ID:

25795

Press Submit

Locate your Account by completing the Required fields. If prompted: Enter your Preferred Personal ID



Press Submit

Enter your Personal ID If you've forgotten your PID, Press I Don't Know My Personal ID



Press Submit

If prompted, complete the Personal Information fields. (\* indicates Required Fields) Press Submit

## The Welcome Page Bloodborne Pathogens 0% Completed VIEW I

The tutorials available to you are listed to the left. Choose a tutorial by pressing VIEW



The tutorial will begin with an Instructions slide that will explain the many buttons on this page.





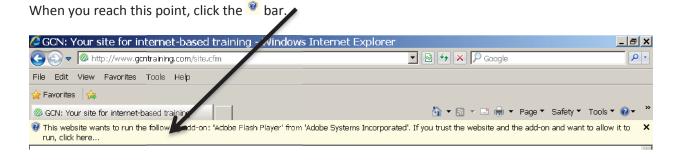
Next button appears you may move on to the next slide.

After you complete a tutorial, return to the Main Menu to Print your Certificate of Completion\* \*SAVE SOME PAPER -- Wait until you complete the last of your tutorials before printing your Certificate. They're all printed on a single page.

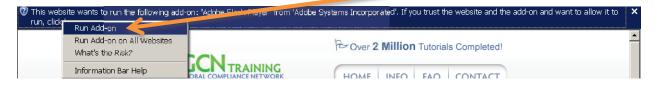
## **Issues Accessing GCN Training Modules**

Some websites request that you allow an add-on to the web browser. If you trust the site in question then you should click the yellow bar below (sometimes the bar is on the bottom of the screen instead of the top)

For the District compliance training at www.gcntraining.com it will look like this.



When you have clicked the bar will turn blue. Select Run Add-on.



A new window will appear, click Run.



Now the Site will work

